



Who are we?

The Health and Wellbeing Board is the forum where representatives of the Council, NHS and Third Sector hold discussions and make decisions on the health and wellbeing of the people of Brighton & Hove. Meetings are open to the public and everyone is welcome.

Where and when is the Board meeting?

This next meeting will be held in the Council Chamber, Hove Town Hall on Tuesday 11th July, 2017, starting at 4.00pm. It will last about two and a half hours.

There is limited public seating available for those who wish to observe the meeting. Board meetings are also available to view on the council's website.

What is being discussed?

There are eight main items on the agenda:

- Caring Together: July Update
- Brighton & Hove Caring Together: Communication and Engagement Strategy
- Working Together to Support Parents with a Learning Disability, Learning Difficulty and Autism
- Food Poverty Action Plan Progress Update:
- Joint Strategic Needs Assessment review
- Weight Management Tier 2 procurement
- Annual Report of the Director of Public Health 2016/17
- Bon Accord Nursing Home

What decisions are being made?

- To consider the request from the NCE Committee in relation to food poverty and community meals
- To consider the JNSA review and recommendations
- To approve the procurement of the weight management contract

Geoff Raw
BHCC
Chief Executive

Daniel Yates
Councillor
Chair

**Elizabeth
Culbert**
Legal Adviser

Mark Wall
Secretary
to the Board

Adam Doyle
CCG
(Voting member)

Nick Taylor
Councillor
(Voting member)

Dawn Barnett
Councillor
(Voting member)

Peter Wilkinson
(Non-voting Statutory
member)

Lola BanJoko
CCG
(Voting member)

Dr Manas Sikdar
CCG
(Voting member)

Graham Bartlett
(Safeguarding Boards
Adults & Children
(Non-voting co-optee)

Pinaki Ghoshal
(Non-voting Statutory
member)

Caroline Penn
Councillor
(Non-voting invitee)

Karen Barford
Councillor
(Voting member)

Dr George Mack
CCG – Lay member
(Voting member)

Dick Page
Councillor
(Voting member)

Rob Persey
(Non-voting Statutory
member)

Dr David Supple
CCG
(Voting member)

David Liley
Healthwatch
(Non-voting Statutory
member)

Pennie Ford
NHS England
(Non-voting co-optee)

**Public
Speaker**

**Public
Speaker**

Public Seating
For those with public items on the agenda

Press table



Health & Wellbeing Board
11th July 2017
4.00pm
Hove Town Hall, Council Chamber

Who is invited:

Voting Members: Cllrs Daniel Yates (Chair), Karen Barford, Dawn Barnett, Dick Page and Nick Taylor; LolaBanjoko, Adam Doyle, Dr George Mack, Dr David Supple and Dr Manas Sikdar (Brighton & Hove Clinical Commissioning Group).

Non-Voting Members: Geoff Raw, Chief Executive; Rob Persey, Statutory Director of Adult Services; Pinaki Ghoshal, Statutory Director of Children's Services; Peter Wilkinson, Acting Director of Public Health; Cllr Caroline Penn (BHCC); Graham Bartlett (Brighton & Hove Local Safeguarding Adults and Children's Boards); Pennie Ford (NHS England); and David Liley (Brighton & Hove Healthwatch).

Contact: **Mark Wall**
Secretary to the Board
01273 291006
mark.wall@brighton-hove.gov.uk

This Agenda and all accompanying reports are printed on recycled paper

Date of Publication - Monday, 3 July 2017

AGENDA

Formal matters of procedure

This short formal part of the meeting is a statutory requirement of the Board

Page

10 DECLARATIONS OF SUBSTITUTES AND INTERESTS AND EXCLUSIONS

The Chair of the Board will formally ask if anyone is attending to represent another member, and if anyone has a personal and/or financial interest in anything being discussed at the meeting. The Board will then consider whether any of the discussions to be held need to be in private.

11 MINUTES

1 - 12

The Board will review the minutes of the last meeting held on the 13th June 2017, decide whether these are accurate and if so agree them (copy attached).

Contact: Mark Wall
Ward Affected: All Wards

Tel: 01273 291006

12 CHAIR'S COMMUNICATIONS

The Chair of the Board will start the meeting with a short update on recent developments on health and wellbeing.

13 FORMAL PUBLIC INVOLVEMENT

13 - 18

This is the part of the meeting when members of the public can formally ask questions of the Board or present a petition. These need to be notified to the Board in advance of the meeting. Ring the Secretary to the Board, Mark Wall on 01273 291006 or send an email to mark.wall@brighton-hove.gov.uk

Note: Attached is a record of the public questions and supplementary questions asked at the last meeting on the 13th June, 2017; together with the responses given at the meeting and following the meeting.

Contact: Mark Wall
Ward Affected: All Wards

Tel: 01273 291006

The main agenda



Papers for Discussion at the Health & Wellbeing Board

14 CARING TOGETHER - JULY UPDATE

Verbal update from the Executive Director for Health & Adult Social Care and the Accountable Officer for the CCG.

Contact: Rob Persey
Ward Affected: All Wards

Tel: 01273 295032

15 BRIGHTON & HOVE CARING TOGETHER: COMMUNICATION AND ENGAGEMENT STRATEGY

19 - 32

Report of the Executive Director for Health & Adult Social Care (copy attached).

Contact: Barbara Deacon
Ward Affected: All Wards

Tel: 01273 296805

16 WORKING TOGETHER TO SUPPORT PARENTS WITH A LEARNING DISABILITY, LEARNING DIFFICULTY AND AUTISM

33 - 66

Report of the Executive Director for Families, Children & Learning (copy attached).

Contact: Paul Lavery
Ward Affected: All Wards

Tel: 01273 290760

Papers for Decision at the Health & Wellbeing Board

17 FOOD POVERTY ACTION PLAN PROGRESS UPDATE

67 - 70

Extract from the proceedings of the Neighbourhoods, Communities & Equalities Committee meeting held on the 13th March, 2017 (copy attached).

Contact: Mark Wall
Ward Affected: All Wards

Tel: 01273 291006

18 JOINT STRATEGIC NEEDS ASSESSMENT REVIEW

71 - 92

Report of the Executive Director for Health & Adult Social Care (copy attached).

Contact: Alistair Hill
Ward Affected: All Wards

Tel: 01273 296560

19 WEIGHT MANAGEMENT TIER 2 PROCUREMENT

93 - 104

Report of the Executive Director for Health & Adult Social Care (copy attached).

Contact: Victoria Lawrence

Tel: 01273 296558

Ward Affected: All Wards

Papers to Note at the Health & Wellbeing Board

20 ANNUAL REPORT OF THE DIRECTOR OF PUBLIC HEALTH 2016/17 105 - 108

Report of the Director of Public Health (copy circulated separately with the agenda).

Contact: Peter Wilkinson

Tel: 01273 296562

Ward Affected: All Wards

21 BON ACCORD NURSING HOME 109 - 118

Report of the Executive Director for Health & Adult Social Care (copy attached).

Contact: Andy Witham

Tel: 01273 291498

Ward Affected: All Wards

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through www.moderngov.co.uk

For further details and general enquiries about this meeting contact Democratic Services, 01273 2910066 or email democratic.services@brighton-hove.gov.uk



Public Involvement

The Health & Wellbeing Board actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.

If you wish to attend and have a mobility impairment or medical condition or medical condition that may require you to receive assisted escape in the event of a fire or other emergency, please contact the Democratic Services Team (Tel: 01273 291066) in advance of the meeting. Measures may then be put into place to enable your attendance and to ensure your safe evacuation from the building.



Hove Town Hall has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons please refer to the Access Notice in the agenda below.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

Fire / Emergency Evacuation Procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and

Do not re-enter the building until told that it is safe to do so.

1. Procedural Business

(a) Declaration of Substitutes: Where Members of the Board are unable to attend a meeting, a designated substitute for that Member may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members of the Board should seek advice from the Lawyer or Secretary preferably before the meeting.

(c) Exclusion of Press and Public: The Board will consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, that the press and public should be excluded from the meeting when any of the items are under consideration.

NOTE: Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available from the Secretary to the Board.